COVID-19 Options
Alternatives for Seat Checks and Teaching Hours

Sept. 2020
COVID-19 and CPST Recertification

- Safe Kids Worldwide understands that the ability to complete the five (5) reviewed seat checks and, for instructors, 20 teaching hours, required for recertification may not be feasible during COVID-19.
- As a result, Safe Kids has made the following recertification options available until further notice.
COVID-19 Policy Details Online

http://cert.safekids.org → Policies and Procedures

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Home

Policies & Procedures

If you can’t find the answer to a certification-related question on this website, refer to the National CPS Certification Policies & Procedures Manual.

Download or open the Policies & Procedures Manual. To find information quickly, try these tips for searching the manual:

- Click on the link in the Table of Contents to go to that section directly.
- Open the PDF. In the “Edit” menu (top menu bar), select “Find”. Enter your search word or phrase.
- Open the PDF. Hold the Control key and the F key on your keyboard. Enter your search word or phrase.

Safe Kids Worldwide constantly reviews, revises and clarifies our CPS certification policies and procedures based on the questions and feedback we receive. While the most recent manual is available here, check back from time to time for an updated version.

National CPS Certification Policies & Procedures Manual

ver. 9/8/2020

Policy Addendum: CPST Recertification and COVID-19 and FAQs

Note: The ability to enter the alternatives will be in CPST profiles as of Sept. 20.
CEUs for Seat Checks

- Child Passenger Safety Technicians and Instructors (CPST/Is) can submit up to five (5) additional CEUs in place of reviewed seats.
- Details on are at [https://cert.safekids.org/i-am-a-tech/recertification/ceus](https://cert.safekids.org/i-am-a-tech/recertification/ceus)
- For seat checks, there are no categories of CEUs.

<table>
<thead>
<tr>
<th># of Completed Seat Checks</th>
<th># of required additional CEUs</th>
</tr>
</thead>
<tbody>
<tr>
<td>0</td>
<td>5</td>
</tr>
<tr>
<td>1</td>
<td>4</td>
</tr>
<tr>
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<td>3</td>
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<tr>
<td>4</td>
<td>1</td>
</tr>
<tr>
<td>5</td>
<td>0</td>
</tr>
</tbody>
</table>
## Certification Detail: Bottom of profile

<table>
<thead>
<tr>
<th>Certification</th>
<th>Recert Cycle</th>
<th>Completion</th>
<th>Recert Available</th>
<th>Status</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>CPSTI</td>
<td>09/02/2019 - 09/01/2021</td>
<td>51%</td>
<td>05/01/2021</td>
<td>Open</td>
<td>View Summary, Add/Review CEUs, Online CEUs, Add/Submit Seat Checks, Teaching Hours Alternative, Comm Education</td>
</tr>
</tbody>
</table>

*Instructors only*
Substituting CEUs for Seat Checks

Once all the requirements are met and you are within four months of your certification cycle end date you will see a "Recertify" link under Action items.

<table>
<thead>
<tr>
<th>Certification</th>
<th>Recert Cycle</th>
<th>Completion</th>
<th>Recert Available</th>
<th>Status</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>CPSTI</td>
<td>05/12/2019 - 05/11/2021</td>
<td>60%</td>
<td>01/11/2021</td>
<td>Open</td>
<td>View Summary&lt;br&gt;• Online CEUs&lt;br&gt;Add/Submit Seat Checks&lt;br&gt;Teaching Hours Alternative&lt;br&gt;Comm Education</td>
</tr>
</tbody>
</table>
Substituting CEUs for Seat Checks

Click to Add Seat Check Alternative CEU Hours
Enter additional CEUs. If you added extra (more than 6) in the CEU section, just add them also here. If you are substituting CEUs for all 5 seat checks, you will need 11 different CEUs.
Webinars for Teaching Hours

• Child Passenger Safety Technician Instructors (CPSTIs) can submit additional Community Education hours in place of teaching hours.
• The number of required Community Education Hours (2 or 5) will depend on the Instructor’s remaining (or incomplete) teaching hours during the current recertification cycle.

<table>
<thead>
<tr>
<th># of Teaching Hours Earned</th>
<th># of Remaining Teaching Hours</th>
<th># of required Community Education Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>0-10</td>
<td>11-20</td>
<td>5</td>
</tr>
<tr>
<td>11-19</td>
<td>1-10</td>
<td>2</td>
</tr>
<tr>
<td>20 or more</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>
Webinars for Teaching Hours

Choose from the approved webinars (Community Education with *) at https://www.cpsboard.org/recertification/

COVID-19 has changed the landscape of in-person education. CPST courses are offered rarely and for fewer students. As a result, CPST Instructors can submit additional Community Education hours in place of teaching hours. These may be earned by watching approved (marked with an *) webinars. Instructors will need to complete either two (2) or five (5) additional Community Education Hours, depending on the Instructor’s number of teaching hours earned during the current recertification cycle. Details on the CPS Cert site.
# Entering Webinars for Teaching Hours

<table>
<thead>
<tr>
<th>Certification</th>
<th>Recert Cycle</th>
<th>Completion</th>
<th>Recert Available</th>
<th>Status</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>CPSTI</td>
<td>09/02/2019 - 09/01/2021</td>
<td>51%</td>
<td>05/01/2021</td>
<td>Open</td>
<td>View Summary, Add/Review CEUs, Add/Submit Seat Checks, Teaching Hours Alternative</td>
</tr>
</tbody>
</table>

- **View Summary**
- **Add/Review CEUs**
  - **Online CEUs**
- **Add/Submit Seat Checks**
- **Teaching Hours Alternative**
- **Comm Education**
Enter each community education webinar separately.
Recertification

Additional step by step instructions for details on entering the other requirements: https://cert.safekids.org/resources-faqs/how-to
Need help?

CPST Certification Program
202-875-6330
cpscert@safekids.org